

Cole Banville

cole.banville@gmail.com

+33 6 68 05 48 33

Lyon, Rhône

Results-driven third-year business student with a focus on project management, team leadership, and operations across diverse work environments. Proven ability to streamline processes, manage cross-functional teams, and drive efficiency in dynamic settings. With a foundation in international business and management from École de Management de Lyon (EMLyon), I am proficient in using digital tools like Microsoft Office and Google Suite to enhance productivity. Experienced in data analysis, workflow optimization, and global business practices, I am eager to contribute to business growth and operational excellence.

Experience

Unit Clerk

Sunnybrook Hospital • Toronto, ON

09/2023 - 09/2024

- Led a project to collect and organize over 10,000 email records using Excel, improving data accuracy and reducing the time required for administrative staff to retrieve information.
- Streamlined the patient check-in process, reducing wait times and improving patient flow, contributing to smoother hospital operations.
- Coordinated room bookings and events, facilitating smooth operations across departments and preventing scheduling conflicts.

Supervisor

Glendon Athletic Club • Toronto, ON

04/2023 - 09/2024

- Supervised a team of 10 staff members, improving shift coverage and team coordination through enhanced scheduling practices.
- Assisted over 250+ members with Fusion Access software, resolving membership issues efficiently and increasing overall member satisfaction.
- Optimized the organization of inventory and space utilization, creating additional storage capacity and improving the facility's ability to accommodate more equipment and members.

Server / Chef

Bread and Butter • Toronto, ON

July 2021 - October 2022

- Prepared and served a variety of dishes, ensuring quality control and excellent customer service in a fast-paced environment.
- Managed daily food prep and maintained kitchen cleanliness, adhering to health and safety regulations.
- Spearheaded the creation of a digital COVID-19 check-in system using Google Forms, transitioning the restaurant's process from paper to digital and improving data accuracy and efficiency in compliance with government regulations.
- Collaborated with team members to streamline front-of-house and back-of-house operations, ensuring smooth service during peak hours.

Education

Global BBA Program

École de Management de Lyon (EMLyon) • Lyon, Rhône

Expected Graduation: 04/2026

- Focused on Customer Experience and Organizational Behavior
- Developed skills in project management, leadership, and strategic decision-making in an international context

Bilingual iBA/BBA

Glendon College, York University • Toronto, Ontario

Graduation: 04/2024

- Studied International Studies and Business Administration in both French and English
- Acquired knowledge in accounting, economics, and marketing
- Played on the Varsity Squash Team, honing teamwork, leadership, and time management skills